



TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL
PUBLIC MEETING NOTICE
Thursday, January 9, 2025, at 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the Minutes of the Regular Council meeting held on December 12, 2024.
- C.2 Consider approval of the Payment Approval Report.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Mayor Wallace]: Interviews of applicants to fill the vacant Council seat. Following the interviews, the Council might vote to appoint an applicant to fill the vacancy on the Town Council.

E.2 Discussion and/or Action [Mayor Wallace]: RESOLUTION NO. 2025-02 - A RESOLUTION OF THE MAYOR AND COUNCIL, APPROVING AND ADOPTING A MINOR GENERAL PLAN LAND USE AMENDMENT TO CHANGE THE LAND USE FROM “COMMERCIAL” TO “MULTI-FAMILY RESIDENTIAL” FOR AN APPROXIMATELY 2.64-ACRE SITE, LOCATED AT 712 N. GONZALES BLVD., OTHERWISE KNOWN AS COCHISE COUNTY PARCEL NO. 10647024, TO BRING THE PROPERTY’S EXISTING AND LAWFUL USE INTO CONFORMANCE WITH THE TOWN’S LAND USE MAP, AS DESCRIBED IN CASE NO. GP2024-01.

E.3 Discussion and/or Action [Suzanne Harvey]: Presentation of a certificate of appreciation to Sergeant Ryan Fariss, for his service in the Community Garden.

E.4 Discussion and/or Action [Suzanne Harvey]: Presentation of awards for best decorated house for Upper and Lower Huachuca City.

E.5 Discussion and/or Action [Suzanne Harvey]: Overview by Paul Juhl, of Tierra Water Management, of the state and federal lead pipe inventory requirements for the Town’s water system.

E.6 Discussion and/or Action [Suzanne Harvey]: Approval to begin planning a retreat for Council and Department Heads to work on the Town’s Strategic Plan.

E.7 Discussion and/or Action [Stephanie Fulton]: Approval of a Memorandum of Understanding Between United Way of Tucson and Southern Arizona and Huachuca City Library for Volunteer Income Tax Assistance (VITA) hosting at the library.

E.8 Discussion and/or Action [Suzanne Harvey]: Approval to rent a Scraper Tractor for landfill operations.

E.9 Discussion and/or Action [Suzanne Harvey]: Approval of repairs to the Town's Caterpillar 613 Scraper Tractor.

E.10 Discussion and/or Action [Mayor Wallace]: RESOLUTION NO. 2025-01 - A RESOLUTION OF THE MAYOR AND COUNCIL, IDENTIFYING THOSE OFFICERS LEGALLY EMPOWERED TO PROVIDE INSTRUCTIONS AND SIGN DOCUMENTS ON BEHALF OF THE TOWN RELATING TO THE TOWN'S ACCOUNTS WITH US BANK NATIONAL ASSOCIATION.

F. Reports of Current Events by Council

G. Adjournment

Posted at 5:00 PM on January __, 2025, at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Ms. Brandy Thorpe

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
December 12, 2024 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

B. Roll Call.

Roll Call.

Present: Johann Wallace, Christy Hirshberg, Cynthia Butterworth, Danielle Cardella, Debra Trate, Town Manager Suzanne Harvey (Not voting), Town Clerk Brandye Thorpe (not voting), Town Attorney Thomas Benavidez (Not voting).

Absent:

- c. Invocation

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Mayor Wallace allows Andre Newcomb to address Council. Mr. Newcomb speaks about Sierra Vista.

Mayor advises Mr. Newcomb that his call to the public slip states he is going to talk about IGAs and to please keep to that subject.

Mr. Newcomb states we should

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C.1 Consider approval of the Minutes of the Regular Council meeting held on November 14, 2024 and the Special Meeting held on November 21, 2024.

C.2 Consider approval of the Payment Approval Report.

Motion: Items listed on the consent agenda Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion: Approval of the items on the Consent Agenda, Action: Approve, moved by Johann Wallace, Seconded by Cynthia Butterworth.

Motion passed unanimously.

D. Unfinished Business before the Council – Mayor

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E.1 Discussion and/or Action [Mayor Wallace]: Swearing in of newly elected Councilmembers: Christy Hirshberg, Danielle Cardella, and Nallely Arreola.

Motion: Item E.1 Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Cynthia Butterworth.

Mayor Wallace swears in all three Councilmembers. Councilmember Arreola takes her seat.

E.2 Discussion and/or Action [Suzanne Harvey]: Resolution 2024-15 - Rebranding the Community Garden as “Annie’s Community Garden” in honor of Ann Aust, President of HUACHUCA CITY COMMUNITY GARDEN, INC., a nonprofit that manages the garden. The Council may direct staff concerning the process for implementing the name change.

Motion: Item E.2 Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Councilmember Trate recuses herself and leaves the room as she does business with the Community Garden.

Mayor Wallace allows Ann Aust to speak. She brings some other members of the Community Garden up to stand with her. She provides some information on what the garden does and all the work that has gone into getting it going and how successful it has been. She acknowledges all of the people who have helped from the start. Regan from the Arizona Cooperative Extension speaks and states that Ann deserves this, as shown by the fact that she never mentioned how much effort and time she has spent on this.

Manager Harvey thanks Council for approving this. She also thanks Ann for sticking with it and all of her hard work.

Ann adds that Holly Weichelt had this idea and started the project. She invites everyone to come volunteer, or just see it.

Motion: Resolution 2024-15 Action: Approve, moved by Johann Wallace, Seconded by Cynthia Butterworth.

Motion passed unanimously with Councilmember Trate still out of the room.

Councilmember Trate rejoins the meeting.

E.3 Discussion and/or Action [Gerald Hursh]: A South-Eastern Arizona Governments Organization (SEAGO) representative will present a new mobile telehealth initiative called a “Potluck Program.”

Motion: Item E.3 Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Gerald Hursh introduces Chris Vertrees from SEAGO.

Mr. Vertrees gives an overview of the program and explains that this is a new pilot program. He advises that Town Staff would be responsible for transporting residents to the Library to use the setup there, or transporting the equipment to the resident if they are unable to go to the Library. The program would provide a van, equipment and training for the Town to use to provide the services.

Council asks some questions about marketing, the scheduling software, staffing requirements/burden, health safety for our staff, and insurance needs.

Mr. Vertrees answers the questions to the best of his ability, and reminds everyone it is a 2 year pilot program that is just getting started so many things will need to be figured out as it moves forward.

Motion: Move forward with planning and bring an agreement back for Council to review and approve, Action: Direct Staff, moved by Johann Wallace, Seconded by Christy Hirshberg.
Motion passed unanimously.

E.4 Discussion and/or Action [Gerald Hursh]: Consultant, Michael Baker International, will present a public transit feasibility study that has been completed over the last year to explore public transit needs, options and potential funding through federal grant programs.

Motion: Item E.4 Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

A presentation is given by Brian Snyder about the study and the potential for grant funding. Councilmember Trate clarifies that we can apply for the 5310 Grant in 2025 and the 5311 in 2026 and have two grants at once. This is confirmed.

Motion: To apply for the 5310 funding, Action: Direct Staff, moved by Johann Wallace, Seconded by Christy Hirshberg.
Motion passed unanimously.

E.5 Discussion and/or Action [Suzanne Harvey]: Resolution 2024-13 - Approving increases to the garbage fee schedule.

Motion: Item E.5 Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

It is discussed that these fees have been posted for the required length of time and now just need Council approval to take effect. The standard residential rate will increase by 76 cents. Additional cans and commercial rates are also increasing as described in the fee schedule.

Motion: Resolution 2024-13, Action: Approval, moved by Johann Wallace, Seconded by Christy Hirshberg.
Motion passed unanimously.

E.6 Discussion and/or Action [Chief Berry]: Resolution 2024-14 - Approval of new and increased fees for public records and Animal Control-related services, including fees for video records, animal euthanasia and disposal, and pet licensing/registration.

Motion: Item E.6 Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Mayor Wallace reviews the fees. These have been posted for the required length of time and just need Council approval.

Motion: Resolution 2024-14, Action: Approval, moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion passed unanimously.

E.7 Discussion and/or Action [Jim Halterman/Manager Harvey]: Approval to rent a scraper [tractor] for the landfill.

Motion: Item E.7 Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Manager Harvey explains that the landfill got very behind while our own scraper was down for repairs and we need to get caught up before we have any issues with ADEQ. This rental would allow that to happen.

Motion: the rental of a scraper up to two weeks, Action: Approve, moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion passed unanimously.

E.8 Discussion and/or Action [Jim Halterman/Manager Harvey]: Approval of repairs to the Caterpillar D8 Dozer.

Motion: Item E.8 Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Jim Halterman explains that the gear that turns the tracks broke and needs replaced. Two bids were obtained, he suggests we use Empire Cat, which was the lowest bid.

Motion: the repairs to the Caterpillar D8 Dozer using Empire Cat, in an amount not to exceed \$40,000.00 , Action: Approve, moved by Johann Wallace, Seconded by Cynthia Butterworth. Motion passed unanimously.

E.9 Discussion and/or Action [Stephanie Fulton]: After Action Review of the Town's annual Creepy Candy Crawl.

Motion: Item E.9 Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Stephanie Fulton presents some slides of the event. She talks about what went well and how to improve it for next year.

E.10 Discussion and/or Action [Brandye Thorpe]: After Action Review of the Town's annual Thanksgiving meal.

Motion: Item E.10 Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Brandye Thorpe shows some slides from the event. She discusses what went well and gives Buena High Culinary students great credit for their efforts.

E.11 Discussion and/or Action [Brandye Thorpe]: Approval of the Council Meeting schedule for calendar year 2025.

Motion: Item E.11 Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Mayor Wallace advises these all make sense and follow the normal scheduling.

**Motion: the Council Meeting schedule for calendar year 2025 , Action: Approve, moved by Johann Wallace, Seconded by Christy Hirshberg.
Motion passed unanimously.**

E.12 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2024-20 - A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, DECLARING THE MONTH OF JANUARY, 2025, AS "HUMAN TRAFFICKING PREVENTION MONTH" IN THE TOWN OF HUACHUCA CITY.

F. Reports of Current Events by Council

Councilmember Butterworth- Attended the meeting on Nov. 20th for Cochise County at the Activity Center. Attended the Thanksgiving Meal. Attended the Tombstone School District Supervisor discussion. Will be at the Polar Express on the 13th. Will be at the Town Parade.SVMPO meeting on the 17th. On the 20th food distribution in the morning and a state transportation meeting in Sierra Vista and the Gift Basket distribution at the Library in the evening.

Mayor Wallace- Went to the Superintendent Discussion at the school. Congratulations to Dr. Sarah Cox, she will be the next Superintendent of the Tombstone School District. Christmas Parade was awesome seeing our new truck at night with the lights on. Polar Express and Tree Lighting tomorrow. Parade on Saturday. Monday meeting with Jason to close out the quarter. If time allows will go to the ribbon cutting at Cochise College. Merry Christmas, Happy New Year, Happy Holidays to everybody.

Councilmember Cardella- Will be at the Polar Express and Tree Lighting tomorrow and the Parade Saturday morning. Monday will be at the Cochise College Firearms Training Facility opening.

Councilmember Trate- Attended the Sierra Vista Light Parade.

Mayor ProTem Hirshberg- Had a trunk at the Creepy Candy Crawl. Helped at the Thanksgiving Meal. Will be at the parade on Saturday morning. Went to the Superintendent Discussion.

G. Adjournment

Motion: To Adjourn, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by Cynthia Butterworth.**

Motion passed unanimously.

Approved by Mayor Johann R. Wallace on December 12, 2024.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on November 14, 2024. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Adam Hall							
10822	Adam Hall	216964508	Dump truck Fee Deposit Return	12/06/2024	60.00	60.00	55-40-470
Total Adam Hall:					60.00	60.00	
Arizona Business Equipment							
10455	Arizona Business Equipment	AR39528.	Copy Machine Usage/Town Hall	09/01/2024	14.35	14.35	10-43-705
10455	Arizona Business Equipment	AR39528.	Copy Machine Usage/Police Dept	09/01/2024	3.21	3.21	10-51-705
10455	Arizona Business Equipment	AR39528.	Copy Machine Usage/Library	09/01/2024	2.45	2.45	10-62-705
Total Arizona Business Equipment:					20.01	20.01	
Arizona Municipal Risk Retention Pool							
10403	Arizona Municipal Risk Retention	40000914-120	AZ Commercial Package and AZ	12/04/2024	3,538.20	3,538.20	10-43-280
10403	Arizona Municipal Risk Retention	40000914-120	AZ Commercial Package and AZ	12/04/2024	3,538.20	3,538.20	51-40-280
10403	Arizona Municipal Risk Retention	40000914-120	AZ Commercial Package and AZ	12/04/2024	3,538.20	3,538.20	52-40-280
10403	Arizona Municipal Risk Retention	40000914-120	AZ Commercial Package and AZ	12/04/2024	3,538.20	3,538.20	55-40-280
10403	Arizona Municipal Risk Retention	40000914-120	AZ Commercial Package and AZ	12/04/2024	3,538.20	3,538.20	65-40-280
Total Arizona Municipal Risk Retention Pool:					17,691.00	17,691.00	
AT&T							
1398	AT&T	12042024	Library Landline	12/04/2024	42.79	42.79	10-62-271
Total AT&T:					42.79	42.79	
AZ Department of Corrections Mileage							
10743	AZ Department of Corrections Mil	D082241 2024	Mileage- AD	12/05/2024	69.12	69.12	10-43-366
10743	AZ Department of Corrections Mil	D082276 2024	Mileage- AD	12/13/2024	55.30	55.30	10-43-366
10743	AZ Department of Corrections Mil	D082241 2024	Mileage- PD	12/05/2024	7.68	7.68	10-51-366
10743	AZ Department of Corrections Mil	D082276 2024	Mileage- PD	12/13/2024	6.14	6.14	10-51-366
10743	AZ Department of Corrections Mil	D082276 2024	Mileage- PW	12/13/2024	30.72	30.72	10-57-366
10743	AZ Department of Corrections Mil	D082241 2024	Mileage- LB	12/05/2024	76.79	76.79	10-62-366
10743	AZ Department of Corrections Mil	D082276 2024	Mileage- LB	12/13/2024	61.44	61.44	10-62-366
10743	AZ Department of Corrections Mil	D082241 2024	Mileage- PW	12/05/2024	30.72	30.72	51-40-366
10743	AZ Department of Corrections Mil	D082241 2024	Mileage- Water	12/05/2024	138.24	138.24	51-40-366
10743	AZ Department of Corrections Mil	D082276 2024	Mileage- Water	12/13/2024	138.24	138.24	51-40-366
10743	AZ Department of Corrections Mil	D082241 2024	Mileage- Sewer	12/05/2024	138.24	138.24	52-40-366
10743	AZ Department of Corrections Mil	D082276 2024	Mileage- Sewer	12/13/2024	138.24	138.24	52-40-366
10743	AZ Department of Corrections Mil	D082241 2024	Mileage- LF	12/05/2024	153.60	153.60	55-40-366
10743	AZ Department of Corrections Mil	D082276 2024	Mileage- LF	12/13/2024	184.31	184.31	55-40-366
Total AZ Department of Corrections Mileage:					1,228.78	1,228.78	
AZ Department of Environmental Quality							
10472	AZ Department of Environmental	0000417680X	LNF Landfill	11/30/2024	2,314.72	2,314.72	55-40-516
Total AZ Department of Environmental Quality:					2,314.72	2,314.72	
AZ Dept of Revenue							
1410	AZ Dept of Revenue	DEC2024.	Sales Tax	01/02/2025	2,290.84	2,290.84	51-22200

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total AZ Dept of Revenue:					2,290.84	2,290.84	
Az State Treasurer							
1274	Az State Treasurer	644	monthly conversions	12/03/2024	3,893.59	3,893.59	20-40-200
Total Az State Treasurer:					3,893.59	3,893.59	
Brian D Powell							
10821	Brian D Powell	12122024	Water Refund	12/17/2024	.38	.38	51-21350
Total Brian D Powell:					.38	.38	
Caselle, Inc							
1745	Caselle, Inc	137116	Management Software	12/01/2024	883.15	883.15	10-48-210
1745	Caselle, Inc	137116	Management Software	12/01/2024	49.06	49.06	51-40-480
1745	Caselle, Inc	137116	Management Software	12/01/2024	52.99	52.99	52-40-480
1745	Caselle, Inc	137116	Management Software	12/01/2024	62.80	62.80	55-40-480
Total Caselle, Inc:					1,048.00	1,048.00	
Caterpillar Financial Services Corp.							
10620	Caterpillar Financial Services Cor	36269605	Payment For 816K Compactor an	12/08/2024	6,764.69	6,764.69	55-40-705
Total Caterpillar Financial Services Corp.:					6,764.69	6,764.69	
CenturyLink							
4280	CenturyLink	82648-12/7	Local Phone Service - Town Hall	12/07/2024	581.17	581.17	10-43-271
4280	CenturyLink	79728-12/7	Local Phone Service - Police Dept	12/07/2024	183.04	183.04	10-51-271
4280	CenturyLink	90501-12/7	Local Phone Service - Public Wor	12/07/2024	67.12	67.12	10-57-271
4280	CenturyLink	46652-12/7	Local Phone Service - Library	12/07/2024	94.63	94.63	10-62-271
Total CenturyLink:					925.96	925.96	
Cintas Corporation No. 445							
10067	Cintas Corporation No. 445	4213205435	Office Supplies	12/02/2024	73.52	73.52	10-43-460
10067	Cintas Corporation No. 445	4213934303	Office Supplies	12/09/2024	60.49	60.49	10-43-460
10067	Cintas Corporation No. 445	4213205433	Uniforms- PW	12/02/2024	11.66	11.66	10-57-410
10067	Cintas Corporation No. 445	4213934289	Uniforms- PW	12/09/2024	11.66	11.66	10-57-410
10067	Cintas Corporation No. 445	4213205433	Uniforms- Water	12/02/2024	52.52	52.52	51-40-410
10067	Cintas Corporation No. 445	4213934289	Uniforms- Water	12/09/2024	52.52	52.52	51-40-410
10067	Cintas Corporation No. 445	4213205433	Uniforms- Sewer	12/02/2024	52.52	52.52	52-40-410
10067	Cintas Corporation No. 445	4213934289	Uniforms- Sewer	12/09/2024	52.52	52.52	52-40-410
10067	Cintas Corporation No. 445	4213205389	Landfill Supplies	12/02/2024	13.49	13.49	55-40-290
10067	Cintas Corporation No. 445	4213934246	Landfill Supplies	12/09/2024	13.49	13.49	55-40-290
10067	Cintas Corporation No. 445	4213205389	Landfill Uniforms	12/02/2024	24.56	24.56	55-40-410
10067	Cintas Corporation No. 445	4213205435	Landfill Uniforms	12/02/2024	103.15	103.15	55-40-410
10067	Cintas Corporation No. 445	4213934246	Landfill Uniforms	12/09/2024	24.56	24.56	55-40-410
10067	Cintas Corporation No. 445	4213934303	Landfill Uniforms	12/09/2024	102.90	102.90	55-40-410
Total Cintas Corporation No. 445:					649.56	649.56	
City of Sierra Vista							
1702	City of Sierra Vista	5145	Fuel AD	12/04/2024	26.84	26.84	10-43-475
1702	City of Sierra Vista	5145	Fuel PD	12/04/2024	1,086.74	1,086.74	10-51-475
1702	City of Sierra Vista	5145	Fuel HC	12/04/2024	335.84	335.84	10-65-475
1702	City of Sierra Vista	5145	Fuel Post Bus	12/04/2024	587.97	587.97	65-40-475

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total City of Sierra Vista:					2,037.39	2,037.39	
Cochise County Finance Department							
1044	Cochise County Finance Departm	112624	2024 Election Services	11/26/2024	835.50	835.50	10-43-690
Total Cochise County Finance Department:					835.50	835.50	
Cochise Lock & Safe							
1863	Cochise Lock & Safe	128390	This PO is from a call on 12/25/23	12/25/2023	131.82	131.82	10-51-665
Total Cochise Lock & Safe:					131.82	131.82	
COX Business							
10695	COX Business	120124	Internet Town Hall	12/01/2024	1,000.00	1,000.00	10-48-481
Total COX Business:					1,000.00	1,000.00	
Empire Southwest, LLC							
2220	Empire Southwest, LLC	EMPS6644745	Quote 02Q054468 V-Clamp For T	12/10/2024	37.84	37.84	55-40-610
2220	Empire Southwest, LLC	EMPS6645181	Quote 02Q054468 V-Clamp For T	12/10/2024	78.79	78.79	55-40-610
Total Empire Southwest, LLC:					116.63	116.63	
Gregory Smith							
10820	Gregory Smith	12062024	Water Refund	12/10/2024	25.64	25.64	51-21350
10820	Gregory Smith	12062024	Sewer Refund	12/10/2024	25.00	25.00	52-21350
10820	Gregory Smith	120624	Sewer Refund	12/10/2024	14.47	14.47	52-21350
Total Gregory Smith:					65.11	65.11	
Guy Dinsmore							
9012	Guy Dinsmore	12172024	Water Refund	12/23/2024	50.68	50.68	51-21350
Total Guy Dinsmore:					50.68	50.68	
Herald Review Media							
3680	Herald Review Media	1124489340	Advertising	11/30/2024	34.34	34.34	10-43-250
Total Herald Review Media:					34.34	34.34	
Huachuca Plumbing							
2571	Huachuca Plumbing	882:C	Pour in Place, Remove Playground	12/05/2024	35,705.70	35,705.70	88-40-100
Total Huachuca Plumbing:					35,705.70	35,705.70	
Jack Furrier Tire & Auto Care							
10395	Jack Furrier Tire & Auto Care	316596	oil change, full synthetic	12/10/2024	120.24	120.24	10-51-470
10395	Jack Furrier Tire & Auto Care	316728	Oil Change and Tire Rotation Arn	12/13/2024	120.24	120.24	10-51-470
10395	Jack Furrier Tire & Auto Care	316939	Oil chaqnge Ford Explorer vin/611	12/19/2024	100.73	100.73	10-51-470
Total Jack Furrier Tire & Auto Care:					341.21	341.21	
Jon C. Strong							
10556	Jon C. Strong	122024	Check request for Santa Jon for P	12/11/2024	120.00	120.00	86-40-100

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total Jon C. Strong:					120.00	120.00	
KE & G Construction, Inc							
10193	KE & G Construction, Inc	240149	remove and repave tennis court	12/01/2024	43,400.00	43,400.00	88-40-100
10193	KE & G Construction, Inc	240149	remove and repave basketball co	12/01/2024	40,600.00	40,600.00	88-40-100
10193	KE & G Construction, Inc	240149	mobilization	12/01/2024	10,500.00	10,500.00	88-40-100
Total KE & G Construction, Inc:					94,500.00	94,500.00	
Krishan Consultancy Services							
10467	Krishan Consultancy Services	24-101	Payment for E-rate Consulting Ser	11/29/2024	1,250.00	1,250.00	10-62-650
Total Krishan Consultancy Services:					1,250.00	1,250.00	
Legend Technical Services of Arizona Inc							
10774	Legend Technical Services of Ariz	2420048	GW Monitoring	12/18/2024	88.00	88.00	51-40-510
Total Legend Technical Services of Arizona Inc:					88.00	88.00	
Leslie's PoolMart, Inc.							
2777	Leslie's PoolMart, Inc.	00649-01-0804	Restock 3" Chlorine Taps for swim	12/11/2024	258.34	258.34	10-58-460
Total Leslie's PoolMart, Inc.:					258.34	258.34	
Perry Management Corporation							
10800	Perry Management Corporation	THC24-004	Solide Waste Management Servic	11/30/2024	46,346.32	46,346.32	67-40-840
Total Perry Management Corporation:					46,346.32	46,346.32	
Pima Pool & Plastering LLC							
10823	Pima Pool & Plastering LLC	6272	Pool Renovation	12/20/2024	42,436.89	42,436.89	88-40-100
Total Pima Pool & Plastering LLC:					42,436.89	42,436.89	
Quest Diagnostics							
1070	Quest Diagnostics	9212930905	Drug Test x2 New Hires	11/25/2024	74.60	74.60	10-43-465
Total Quest Diagnostics:					74.60	74.60	
Ruben A. Villa							
4360	Ruben A. Villa	H-028-120824	Consulting Services- Admin	12/08/2024	1,307.85	1,307.85	10-43-650
4360	Ruben A. Villa	H-029-122224	Consulting Services- Admin	12/22/2024	1,307.85	1,307.85	10-43-650
4360	Ruben A. Villa	H-030-010525	Consulting Services- Admin	01/05/2025	1,307.85	1,307.85	10-43-650
4360	Ruben A. Villa	H-028-120824	Consulting Services- Magistrate	12/08/2024	109.02	109.02	10-45-650
4360	Ruben A. Villa	H-029-122224	Consulting Services- Magistrate	12/22/2024	109.02	109.02	10-45-650
4360	Ruben A. Villa	H-030-010525	Consulting Services- Magistrate	01/05/2025	109.02	109.02	10-45-650
4360	Ruben A. Villa	H-028-120824	Consulting Services- Road User	12/08/2024	163.53	163.53	23-40-650
4360	Ruben A. Villa	H-029-122224	Consulting Services- Road User	12/22/2024	163.53	163.53	23-40-650
4360	Ruben A. Villa	H-030-010525	Consulting Services- Road User	01/05/2025	163.53	163.53	23-40-650
4360	Ruben A. Villa	H-028-120824	Consulting Services- Water	12/08/2024	980.79	980.79	51-40-650
4360	Ruben A. Villa	H-029-122224	Consulting Services- Water	12/22/2024	980.79	980.79	51-40-650
4360	Ruben A. Villa	H-030-010525	Consulting Services- Water	01/05/2025	980.79	980.79	51-40-650
4360	Ruben A. Villa	H-028-120824	Consulting Services- Sewer	12/08/2024	734.70	734.70	52-40-650
4360	Ruben A. Villa	H-029-122224	Consulting Services- Sewer	12/22/2024	734.70	734.70	52-40-650
4360	Ruben A. Villa	H-030-010525	Consulting Services- Sewer	01/05/2025	734.70	734.70	52-40-650
4360	Ruben A. Villa	H-028-120824	Consulting Services- Landfill	12/08/2024	654.11	654.11	55-40-650

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
4360	Ruben A. Villa	H-029-122224	Consulting Services- Landfill	12/22/2024	654.11	654.11	55-40-650
4360	Ruben A. Villa	H-030-010525	Consulting Services- Landfill	01/05/2025	654.11	654.11	55-40-650
Total Ruben A. Villa:					11,850.00	11,850.00	
S.S.V.E.C							
3920	S.S.V.E.C	6100-12/4	City Hall	12/04/2024	496.65	496.65	10-43-340
3920	S.S.V.E.C	9100-12/4	Sign Meter	12/04/2024	76.45	76.45	10-43-340
3920	S.S.V.E.C	1200-12/4	Fire Station	12/04/2024	569.82	569.82	10-53-340
3920	S.S.V.E.C	8300-12/4	Electricity Pool	12/04/2024	447.96	447.96	10-58-340
3920	S.S.V.E.C	2300-12/4	Electricity Community Center	12/04/2024	98.79	98.79	10-60-340
3920	S.S.V.E.C	417-12/4/24	Electricity Keeline	12/04/2024	38.78	38.78	10-60-340
3920	S.S.V.E.C	6200-12/4	Electricity Keeline	12/04/2024	50.06	50.06	10-60-340
3920	S.S.V.E.C	7200-12/4	Electricity Tennis Courts	12/04/2024	191.87	191.87	10-60-340
3920	S.S.V.E.C	1100-12/4	Library	12/04/2024	302.91	302.91	10-62-340
3920	S.S.V.E.C	1300-12/4	Electricity Senior Center	12/04/2024	148.94	148.94	10-68-340
3920	S.S.V.E.C	2200-12/4	Street Light	12/04/2024	2,244.89	2,244.89	23-40-340
3920	S.S.V.E.C	0500-12/4	Well Howard St	12/04/2024	743.20	743.20	51-40-340
3920	S.S.V.E.C	1400-12/4	Skyline Well	12/04/2024	389.05	389.05	51-40-340
3920	S.S.V.E.C	1800-12/4	Electricity Well at Cochise	12/04/2024	531.23	531.23	51-40-340
3920	S.S.V.E.C	6000-12/4	Gila St Well	12/04/2024	547.79	547.79	51-40-340
3920	S.S.V.E.C	00500-12/4	Hunt Rd Sewer Pond	12/04/2024	93.63	93.63	52-40-340
3920	S.S.V.E.C	417-12/4/24	Scales at Landfill	12/04/2024	59.90	59.90	55-40-340
3920	S.S.V.E.C	417-12/4/24	Electricity Landfill	12/04/2024	830.96	830.96	55-40-340
Total S.S.V.E.C:					7,862.88	7,862.88	
Southwest Desert Images LLC							
10640	Southwest Desert Images LLC	506151	303 Apache Landscape - Estimate	12/12/2024	347.50	347.50	10-54-801
10640	Southwest Desert Images LLC	506152	200 Pima Landscape Estimate 31	12/12/2024	1,378.75	1,378.75	10-54-801
Total Southwest Desert Images LLC:					1,726.25	1,726.25	
TransWorld Network, Corp							
9629	TransWorld Network, Corp	15964302-A13	PW Internet Service	12/17/2024	90.74	90.74	55-40-481
Total TransWorld Network, Corp:					90.74	90.74	
Verizon Wireless							
4343	Verizon Wireless	6100539407	cell phones	12/07/2024	1,821.25	1,821.25	10-48-275
Total Verizon Wireless:					1,821.25	1,821.25	
Waste Management of AZ							
10207	Waste Management of AZ	192320	Return Check Fee	12/30/2024	25.00	25.00	10-43-122
10207	Waste Management of AZ	0055777-1571-	Trash Service	12/02/2024	14,733.77	14,733.77	55-40-360
Total Waste Management of AZ:					14,758.77	14,758.77	
Wist Office Products							
4169	Wist Office Products	2496232	Rolls of 4x6 labels for evidence pri	12/05/2024	87.54	87.54	10-51-440
4169	Wist Office Products	2498209	Garbage Bags	12/12/2024	15.85	15.85	10-68-290
4169	Wist Office Products	2498209	Toilet Bowl Cleaner	12/12/2024	16.70	16.70	10-68-290
4169	Wist Office Products	2498209	Napkins	12/12/2024	19.00	19.00	10-68-290
4169	Wist Office Products	2498209	Glass cleaner	12/12/2024	8.16	8.16	10-68-290
4169	Wist Office Products	2498209	Paper Towels	12/12/2024	68.88	68.88	10-68-290
4169	Wist Office Products	2498209	Disinfecting Wipes	12/12/2024	36.65	36.65	10-68-290

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
4169	Wist Office Products	2498209	Wooden stir sticks	12/12/2024	9.34	9.34	10-68-290
4169	Wist Office Products	2498209	Bleach	12/12/2024	43.87	43.87	10-68-290
Total Wist Office Products:					305.99	305.99	
Grand Totals:					300,738.73	300,738.73	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

TOWN OF HUACHUCA CITY

APPLICATION FOR TOWN COUNCIL VACANCY

RESUME AND AFFIDAVIT

Submit application to: Town Clerk's Office 500 N. Gonzales Blvd., Huachuca City, AZ 85616

Dear Members of Town Council:

I would respectfully request that you give, (my name)

Geovana Thompson, consideration in making the appointment to fill the Council seat vacated by Jeffrey Ferro, the term of which expires in November of 2026. The following facts are submitted for your consideration (if necessary, applicant may attach additional pages):

Previous Employment or Business Ownership: Employer Job Title Dates

Consumer Direct of AZ.	Caregiver	Jun - 2023 - date
Self	Construction / Landscape	Jun, 2012 - Dec, 2021

I. Civic Participation: Clubs/Organization Office Held Dates

II. Please answer the questions below:

A. What are your interests or concerns relating to the Town of Huachuca City?

I would love to see our town continue to grow, and keep its small town vibe. I'm concerned with the city focusing too much on new programs/equipment without keeping up/maintaining what they've already got. I'm interested in understanding budget issues, and excited to be more clued in to what's happening.

B. Describe your leadership style.

my leadership style is a democratic style. I often ask my peers for ~~input~~ and value feedback before making decisions.

C. Explain your understanding of the role of a Council Member.

The role of Council members includes reading and understanding pertinent documents regarding budget, events, and concerns. Also to ~~attend~~ council meetings monthly including special meetings. Uphold a high civic standard.

D. How would you characterize your communication style, both formal and informal?

in an informal situation my communication style is more passive. However in every situation I try to avoid conflict. I always communicate with mutual respect, and thrive when there is open collaboration to resolve conflict

E. Tell us about your volunteer activities and community involvement.

in the past I've participated in roadside clean ups, and I've also been a member of one of our local Churches, my community involvement has been limited to participating in community activities, and following our township online.

F. Describe any initiatives you would like to institute.

I'm not informed enough on what initiatives are currently in place, but if I could do anything, I would like there to be a serious focus on our public grounds are more maintained/groomed.

G. Describe any additional areas of expertise or experiences/project involvement you have/had that are relevant to this office.

In my past job I was a contract worker, where my duties included creating and completing expense, income, and labor reports. Assisting in filing taxes, Creating a workflow schedule, and customer service.

H. If there was one issue you could address to make a positive difference for our citizens and visitors, what would it be?

I'm sure there are more pressing concerns but I would love to address the goathead stickers in our public spaces. Maybe create a program to help Residents to remove them from their properties as well.

III. Other information:

I've been a resident of HC. for most of my life attending HC. school and I've seen a ton of growth and improvements throughout the years. ^{bigger} I'd love to be a part of a town that I'm proud to call my home.

Geovona Thompson

Name of Applicant (printed)

Telephone Number

Geovona Thompson

Signature of Applicant

Email Address

State of Arizona

County of Cochise



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2025-02

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, APPROVING AND ADOPTING A MINOR GENERAL PLAN LAND USE AMENDMENT TO CHANGE THE LAND USE FROM “COMMERCIAL” TO “MULTI-FAMILY RESIDENTIAL” FOR AN APPROXIMATELY 2.64-ACRE SITE, LOCATED AT 712 N. GONZALES BOULEVARD IN HUACHUCA CITY, OTHERWISE KNOWN AS COCHISE COUNTY ASSESSOR’S PARCEL NO. 10647024, TO BRING THE PROPERTY’S EXISTING AND LAWFUL USE INTO CONFORMANCE WITH THE TOWN’S LAND USE MAP, AS DESCRIBED IN CASE NO. GP2024-01.

WHEREAS, pursuant to A.R.S. §9-461.06, the Town Council is empowered to amend the Town’s General Plan by resolution after due public notice; and

WHEREAS, after holding public hearings, the Town’s Zoning Officer is recommending that the proposed general plan amendment, known as case #GP2024-01, be approved by the Mayor and Council; and

WHEREAS, after receiving public comment and reviewing the proposed minor amendment to the General Plan, as described in case #GP2024-01, regarding the use of approximately 2.64 acres known as APN 10647024 and located at 712 N. Gonzales Boulevard in Huachuca City, Arizona, the Mayor and Council have determined that it would be in the best interests of the Town to approve the proposed amendment.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Town of Huachuca City, Arizona, hereby approve and adopt an amendment to the General Plan of Huachuca City, Arizona, by approving case # GP2024-01 amending the General Plan Land Use from existing “Commercial” to “Multi-Family Residential,” for an approximately 2.64-acre site, located at 712 N. Gonzales Boulevard in Huachuca City, otherwise known as Cochise County Assessor’s Parcel No. 10647024, to bring the property’s existing and lawful use into conformance with the Town’s Land Use Map.

BE IT FURTHER RESOLVED that the Zoning Officer is authorized and directed to take all necessary and proper steps to effectuate this Resolution.

BE IT FURTHER RESOLVED that this Resolution supersedes all previous resolutions in conflict herewith to the extent of such conflict.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Huachuca City this 9th day of January, 2025.

Signatures follow

Johann Wallace, Mayor

ATTEST:

APPROVED AS TO FORM:

Brandye Thorpe, Town Clerk

Thomas Benavidez, Town Attorney

Brandye Thorpe (HCAZ)

From: Suzanne Harvey (HCAZ)
Sent: Wednesday, January 8, 2025 11:19 AM
To: Brandye Thorpe (HCAZ)
Subject: FW: ADEQ IMPORTANT: Updated requirements for your public water system under the Lead and Copper Rule
Attachments: 2023 Regulation Supplement Insert.pdf; LCRR-LCRI 2023 Letter.pdf

For the packet...

From: Paul Juhl <Pjuhl@TerraWaterMgmt.com>
Sent: Tuesday, December 10, 2024 1:13 PM
To: Suzanne Harvey <sharvey@huachuacityaz.gov>
Subject: FW: ADEQ IMPORTANT: Updated requirements for your public water system under the Lead and Copper Rule

[CAUTION] This message was sent by someone outside of your organization. Please verify the sender, and always be cautious when following links or opening attachments.

Attached are the initial letters that were sent.

A couple things of note.

1. The contractors mentioned, do nothing, they help upload the data. Early in the process, the language made it sound like they would assist with the physical inventory, that was not the case.
2. In addition to the utility side of the meter, EPA through ADEQ is requiring that we identify the material and size of the pipe on the customer side of the meter.
3. They want three points of verification which would require excavation on the customers property. I am not aware of any utility that has excavated in an effort to provide three points, most are providing two points of verification (At the meter and at the entrance to the dwelling) if not just one at the meter based on access.
4. I am not sure of the new deadline; however, the town should have at least 3 years to complete the inventory.

Of course, myself and my team are here to assist you in anyway possible.

Please let me know if there is anything I failed to cover.

40 CFR 141.31(d)(2)

Reporting requirements.

(d)(2) For Tier 1 notices for a lead action level exceedance, public water systems must provide a copy of any Tier 1 notice to the Administrator and the head of the primacy agency as soon as practicable, but not later than 24 hours after the public water system learns of the violation or exceedance.

40 CFR 141.84(a)

Lead service line inventory. All water systems must develop an inventory to identify the materials of service lines connected to the public water distribution system. The inventory must meet the following requirements:

(1) All water systems must develop an initial inventory by October 16, 2024, and submit it to the primacy agency in accordance with § 141.90(e).

(2) The inventory must include all service lines connected to the public water distribution system regardless of ownership status (e.g., where service line ownership is shared, the inventory would include both the portion of the service line owned by the water system and the customer-owned portion of the service line).

(3) A water system must use any information on lead and galvanized iron or steel that it has identified pursuant to § 141.42(d) when conducting the inventory of service lines in its distribution system for the initial inventory under paragraph (a)(1) of this section. The water system must also review the sources of information listed in paragraphs (a)(3)(i) through (iv) of this section to identify service line materials for the initial inventory. The water system may use other sources of information not listed in paragraphs (a)(3)(i) through (iv) of this section if approved by the State.

(i) All construction and plumbing codes, permits, and existing records or other documentation which indicates the service line materials used to connect structures to the distribution system.

(ii) All water system records, including distribution system maps and drawings, historical records on each service connection, meter installation records, historical capital improvement or master plans, and standard operating procedures.

(iii) All inspections and records of the distribution system that indicate the material composition of the service connections that connect a structure to the distribution system.

(iv) Any resource, information, or identification method provided or required by the State to assess service line materials.

(4) Each service line, or portion of the service line where ownership is split, must be categorized in the following manner:

(i) “Lead” where the service line is made of lead.

(ii) “Galvanized Requiring Replacement” where a galvanized service line is or was at any time downstream of a lead service line or is currently downstream of a “Lead Status Unknown” service line. If the water system is unable to demonstrate that the galvanized service line was never downstream of a lead service line, it must presume there was an upstream lead service line.

(iii) “Non-lead” where the service line is determined through an evidence-based record, method, or technique not to be lead or galvanized requiring replacement. The water system may classify the actual material of the service line (i.e., plastic or copper) as an alternative to classifying it as “Non-lead.”

(iv) “Lead Status Unknown” where the service line material is not known to be lead, galvanized requiring replacement, or a non-lead service line, such as where there is no documented evidence supporting material classification. The water system may classify the line as “Unknown” as an alternative to classifying it as “Lead Status Unknown,” however, all requirements that apply to “Lead Status Unknown” service lines must also apply to those classified as “Unknown.” Water systems may elect to provide more information regarding their unknown lines as long as the inventory clearly distinguishes unknown service lines from those where the material has been verified through records or inspection.

(5) Water systems shall identify and track service line materials in the inventory as they are encountered in the course of its normal operations (e.g., checking service line materials when reading water meters or performing maintenance activities).

(6) Water systems must update the inventory based on all applicable sources described in paragraphs (a)(3) and (5) of this section and any lead service line replacements or service line material inspections that may have been conducted. The water system may use other sources of information if approved by the State and must use other sources of information provided or required by the State. Water systems must submit the updated inventory to the State in accordance with § 141.90(e). The inventory updates must be reflected in the publicly accessible inventory no less frequently than when required to be submitted to the State.

(i) Water systems whose inventories contain only non-lead service lines are not required to provide inventory updates to the State or to the public. If, in the future, such a water system finds a lead service line within its system, it must prepare an updated inventory in accordance with paragraph (a) of this section on a schedule established by the State.

(ii) [Reserved]

(7) To calculate the number of service line replacements applicable to paragraphs (f) and (g) of this section, the replacement rate must be applied to the sum of known lead and galvanized requiring replacement service lines when the system first exceeds the trigger or action level plus the number of lead status unknown service lines in the beginning of each year of a system's annual goal or mandatory lead service line replacement program.

(i) Each service line shall count only once for purposes of calculating the required number of service line replacements, even where the ownership of the service line is split and both the customer-owned and system-owned portions require replacement.

(ii) The number of service lines requiring replacement must be updated annually to subtract the number of lead status unknown service lines that were discovered to be non-lead and to add the number of non-lead service lines that were discovered to be a lead or galvanized requiring replacement service line.

(iii) Verification of a lead status unknown service line as non-lead in the inventory does not count as a service line replacement.

(8) The service line materials inventory must be publicly accessible.

(i) The inventory must include a location identifier, such as a street address, block, intersection, or landmark, associated with each lead service line and galvanized requiring replacement service line. Water systems may, but are not required to, include a locational identifier for lead status unknown service lines or list the exact address of each service line.

(ii) Water systems serving greater than 50,000 persons must make the publicly accessible inventory available online.

(9) When a water system has no lead, galvanized requiring replacement, or lead status unknown service lines (regardless of ownership) in its inventory, it may comply with the requirements in paragraph (a)(8) of this section using a written statement, in lieu of the inventory, declaring that the distribution system has no lead service lines or galvanized requiring replacement service lines. The statement must include a general description of all applicable sources described in paragraphs (a)(3), (5), and (6) of this section used to make this determination.

(10) Instructions to access the service line inventory (including inventories consisting only of a statement in accordance with paragraph (a)(9) of this section) must be included in Consumer Confidence Report in accordance with § 141.153(d)(4)(xi).

40 CFR 141.85(e)

Public education and supplemental monitoring and mitigation requirements.

(e) Notification of known or potential service line containing lead —

(1) Notification requirements. All water systems with lead, galvanized requiring replacement, or lead status unknown service lines in their inventory pursuant to § 141.84(a) must inform all persons served by the water system at the service connection with a lead, galvanized requiring replacement, or lead status unknown service line.

(2) Timing of notification. A water system must provide the initial notification within 30 days of completion of the lead service line inventory required under § 141.84 and repeat the notification on an annual basis until the entire service connection is no longer a lead, galvanized requiring replacement, or lead status unknown service line. For new customers, water systems shall also provide the notice at the time of service initiation.

(3) Content —

(i) Persons served by a confirmed lead service line. The notice must include a statement that the person's service line is lead, an explanation of the health effects of lead that meets the requirements of paragraph (a)(1)(ii) of this section, steps persons at the service connection can take to reduce exposure to lead in drinking water, information about opportunities to replace lead service lines as well as programs that provide financing solutions to assist property owners with replacement of their portion of a lead service line, and a statement that the water system is required to replace its portion of a lead service line when the property owner notifies them they are replacing their portion of the lead service line.

(ii) Persons served by a galvanized requiring replacement service line. The notice must include a statement that the person's service line is galvanized requiring replacement, an explanation of the health effects of lead, steps persons at the service connection can take to reduce exposure to lead in drinking water, and information about opportunities for replacement of the service line.

(iii) Persons served by a lead status unknown service line. The notice must include a statement that the person's service line material is unknown but may be lead, an explanation of the health effects of lead that meets the requirements of paragraph (a)(1)(ii) of this section, steps persons at the service connection can take to reduce exposure to lead in drinking water, and information about opportunities to verify the material of the service line.

(4) Delivery. The notice must be provided to persons served by the water system at the service connection with a lead, galvanized requiring replacement, or lead status unknown service line, by mail or by another method approved by the State.

40 CFR 141.90(e)

Lead service line inventory and replacement reporting requirements. Water systems must report the following information to the State to demonstrate compliance with the requirements of §§ 141.84 and 141.85:

(1) No later than October 16, 2024, the water system must submit to the State an inventory of service lines as required in § 141.84(a).

(2) No later than October 16, 2024, any water system that has inventoried a lead service line, galvanized requiring replacement, or lead status unknown service line in its distribution system must submit to the State, as specified in § 141.84(b), a lead service line replacement plan.

(3) The water system must provide the State with updated versions of its inventory as required in § 141.84(a) in accordance with its tap sampling monitoring period schedule as required in § 141.86(d), but no more frequently than annually. The updated inventory must be submitted within 30 days of the end of each tap sampling monitoring period.

(i) When the water system has demonstrated that it has no lead, galvanized requiring replacement, or lead status unknown service lines in its inventory, it is no longer required to submit inventory updates to the State, except as required in paragraph (e)(3)(ii) of this section.

(ii) In the case that a water system meeting the requirements of paragraph (e)(3)(i) of this section, subsequently discovers any service lines requiring replacement in its distribution system, it must notify the State within 30 days of identifying the service line(s) and prepare an updated inventory in accordance with § 141.84(a) on a schedule established by the State.

(4) Within 30 days of the end of each tap sampling monitoring period, the water system must certify that it conducted replacement of any encountered lead goosenecks, pigtails, and connectors in accordance with § 141.84(c).

(5) Within 30 days of the end of each tap sampling monitoring period, the water system must certify to the State that any partial and full lead service line replacements were conducted in accordance with § 141.84(d) and (e), respectively.

(6) If the water system fails to meet the 45-day deadline to complete a customer-initiated lead service line replacement pursuant to § 141.84(d)(4), it must notify the State within 30 days of the replacement deadline to request an extension of the deadline up to 180 days of the customer-initiated lead service line replacement.

(i) The water system must certify annually that it has completed all customer-initiated lead service line replacements in accordance with § 141.84(d)(4).

(ii) [Reserved]

(7) No later than 30 days after the end of the water system's annual lead service line replacement requirements under § 141.84(f) and (g), the water system must submit the following information to the State, and continue to submit it each year it conducts lead service line replacement under § 141.84(f) and (g):

(i) The number of lead service lines in the initial inventory;

(ii) The number of galvanized requiring replacement service lines in the initial inventory;

(iii) The number of lead status unknown service lines in the inventory at the onset of the water system's annual lead service line replacement program;

(iv) The number of full lead service lines that have been replaced and the address associated with each replaced service line;

(v) The number of galvanized requiring replacement service lines that have been replaced and the address associated with each replaced service line;

(vi) The number of lead status unknown service lines remaining in the inventory;

(vii) The total number of lead status unknown service lines determined to be non-lead; and

(viii) The total number of service lines initially inventoried as “non-lead” later discovered to be a lead service line or a galvanized requiring replacement service line.

(8) No later than 30 days after the end of each tap sampling period, any water system that has received customer refusals about lead service line replacements or customer non-responses after a minimum of two good faith efforts by the water system to contact customers regarding full lead service line replacements in accordance with § 141.84(g)(7), must certify to the State the number of customer refusals or non-responses it received from customers served by a lead service line or galvanized requiring replacement service line, and maintain such documentation.

(9) No later than 12 months after the end of a tap sampling period in which a water system exceeds the lead action level in sampling conducted pursuant to § 141.86, the system must provide to the State its schedule for annually replacing an average annual rate, calculated on a two year rolling basis, of at least three percent, or otherwise specified in § 141.84(g)(9), of the number of known lead service lines and galvanized lines requiring replacement when the lead trigger or action level was first exceeded and lead status unknown service lines at the beginning of each year that required replacement occurs in its distribution system.

(10) No later than 12 months after the end of a sampling period in which a system exceeds the lead trigger level in sampling conducted pursuant to § 141.86, and every 12 months thereafter, the system shall certify to the State in writing that the system has:

(i) Conducted consumer notification as specified in §§ 141.84(f)(4) and 141.85(g) and

- (ii) Delivered public education materials to the affected consumers as specified in § 141.85(a).
- (iii) A water system that does not meet its annual service line replacement goal as required under § 141.84(f) must certify to the State in writing that the water system has conducted public outreach as specified in § 141.85(h). The water system must also submit the outreach materials used to the State.

40 CFR 141.90(f)(4)

Reporting requirements. All water systems shall report all of the following information to the State in accordance with this section.

(f) Public education program reporting requirements.

(4) Annually by July 1, the water system must demonstrate to the State that it delivered annual consumer notification and delivered lead service line information materials to affected consumers with a lead, galvanized requiring replacement, or lead status unknown service line in accordance with § 141.85(e) for the previous calendar year. The water system shall also provide a copy of the notification and information materials to the State.

40 CFR 141.202(a)(10)

Tier 1 Public Notice—Form, manner, and frequency of notice.

(10) Exceedance of the Action Level for lead as specified in § 141.80(c).



Katie Hobbs
Governor

ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY



Karen Peters
Cabinet Executive Officer
Executive Deputy Director

December 20, 2023

IMPORTANT: Updated requirements for your public water system under the Lead and Copper Rule

Dear Public Water System Owners and Staff,

This is a formal notification that the Environmental Protection Agency (EPA) has made several changes to the Lead and Copper Rule in the Safe Drinking Water Act that will affect your public water system. Changes were made under the Lead and Copper Rule Revisions (LCRR) on December 16, 2021, and further changes have recently been proposed in the Lead and Copper Rule Improvements (LCRI) announced on November 30, 2023.

Significant changes you should consider

1. **Lead Service Line Inventory** – public water systems are required to submit an initial inventory of all service lines and the material of which they are made by **October 16, 2024**. Updates to this inventory will be required annually, along with a plan to replace any known lead service lines.

Please note that ADEQ has funded and engaged several contractors to assist almost 700 small water systems (<10,000 people) with this inventory. To learn more about this project please email us at lslinventory@azdeq.gov

2. **Lower Lead Action Level** (proposed under LCRI) – the current action level that triggers more monitoring and installation of corrosion control treatment is 15 parts per billion (ppb). The LCRI will lower the action level to 10 ppb. This change would become effective 3 years after the LCRI is docketed in Federal law.
3. **Tap sampling** (proposed under LCRI) – the current sampling requirement is to take 1 liter from a tap used for drinking after the water has been stagnant for at least 6 hours. The proposed requirement is to take a 1-liter sample from the first liter and a sample of the fifth liter of water when the tap is turned on to be sampled.
4. **Lead pipe replacement** (proposed under LCRI) – all public water systems with lead pipes declared in their inventory must replace these pipes within 10 years from the date this requirement is docketed in Federal law. A plan for how the water system will replace these pipes must accompany the inventory.

Phoenix Office

1110 W. Washington St. | Phoenix, AZ 85007
602-771-2300

Southern Regional Office

400 W. Congress St. | Suite 433 | Tucson, AZ 85701
520-628-6733

azdeq.gov

5. **Multiple Lead Action Levels** (proposed under LCRI) – public water systems that have three or more lead action level exceedances (>10 ppb) within a 5-year time period will be required to make filters available to all of their customers.
6. **Public notices** (proposed under LCRI) – There are multiple additional notification requirements, such as informing customers when a lead service line has been discovered or replaced. Public water systems will also have to notify customers within 24 hours when a lead action level has been exceeded.

Useful links and resources

You can find details about these changes at the following EPA websites:

LCRR: <https://www.epa.gov/ground-water-and-drinking-water/revised-lead-and-copper-rule>

LCRI: <https://www.epa.gov/ground-water-and-drinking-water/proposed-lead-and-copper-rule-improvements>

Please note that some of the changes made in the LCRR may be reversed by the LCRI when it is finalized. To assist you in navigating these changes, we recommend consulting the EPA's *Proposed Lead and Copper Rule Improvements Rule Comparison Guide* that can be found here: https://www.epa.gov/system/files/documents/2023-11/lcri-comparison-table_final.pdf

Due to the complexity of these alterations, we strongly encourage your active engagement to keep up-to-date on the implementation of these changes in Arizona in the following ways:

- Webinars and meetings: look for upcoming ADEQ events at <https://www.azdeq.gov/events>
- Emails: sign up for our emails
<https://public.govdelivery.com/accounts/AZDEQ/subscriber/new>
- ADEQ website: <https://www.azdeq.gov/LeadCopperRule>

Additionally, we will host monthly online meetings during which you can ask questions about the new lead and copper requirements on the first Wednesday of every month during 2024. Details on how to join will be provided on our events website at the link provided above.

Regulatory text

You may read the current Federal legislation (40 CFR 141.31, 141.84 - 85, 141.90, and 141.202(a)), on these requirements in the attached document or on our website at: <https://www.azdeq.gov/LeadCopperRule>

Roles of EPA and ADEQ relating to LCRR and LCRI

While the Federal Government has adopted the LCRR requirements, and will adopt the LCRI requirements by late 2024, Arizona has not yet adopted these changes. This means that enforcement of these requirements currently rests solely with the EPA.

ADEQ will be proposing changes to Arizona law to incorporate the final requirements as per the LCRR and LCRI in 2025, and when finalized will be the primary regulatory authority on these requirements for the relevant public water systems in Arizona at that time.

Until the changes to Arizona law are made, EPA and ADEQ will work together to both educate and take necessary actions to safeguard Arizona's communities from the risk of lead exposure in public water systems. Reporting by public water systems of lead service line inventories and other required activities will be made to ADEQ, and ADEQ will then work with EPA on any necessary enforcement actions.

Contact information

ADEQ will continue to provide updates and resources to support your compliance with these new requirements. We encourage you to keep in touch with us over the next year by visiting our website, attending outreach events, and reading our emails.

If you have any questions, please contact us via email at PBCU@azdeq.gov. You may also contact Daria Evans-Walker at the EPA Region 9 office at evans-walker.daria@epa.gov

Sincerely,

Laura Carusona

Laura Carusona

Environmental Program Manager Senior

Safe Drinking Water Section



**United Way of Tucson
and Southern Arizona**



MEMORANDUM OF UNDERSTANDING
between
United Way of Tucson and Southern Arizona
and
Huachuca City Library

PURPOSE AND SCOPE:

The purpose of this memorandum of understanding (MOU) is to establish a framework to facilitate free tax preparation and asset building services through United Way of Tucson and Southern Arizona's (UWTSA) IRS-sponsored Volunteer Income Tax Assistance (VITA) program at Huachuca City Library (SITE HOST) during the 2025 tax season.

Both parties agree that this free tax preparation service is critically important to residents of Cochise County.

UNDER THIS MOU UWTSA AGREES TO:

- a) Provide free volunteer tax preparation and electronic filing services of federal and state tax returns;
- b) Provide information and education to taxpayers on the options for meeting their tax obligations;
- c) Provide information and education on any applicable tax credits, most notably the Earned Income Tax Credit (EITC) and Child Tax Credit (CTC), to eligible taxpayers;
- d) Provide and disseminate information on asset building and workforce development opportunities;
- e) Provide the use of the IRS-prescribed tax preparation software, TaxSlayer Online;
- f) Make every effort to recruit and train at least two volunteer Tax Preparers, one Site Coordinator, one Electronic Return Originator, one Quality Reviewer, and one Intake Specialist; more if needed and available;
- g) Manage all VITA program volunteers;
- h) Provide office supplies not provided by the Host Site;

- i) Comply with all Host Site policies, procedures, and safety regulations;
- j) Provide access to an appointment system to minimize crowding at the venue. To the extent possible, arrange tax preparation assistance areas to ensure that taxpayer privacy is protected when sharing personally identifiable information such as SSNs, address, bank account numbers, etc.
- k) Make every effort to ensure all VITA program volunteers and clients manage Host Site property and equipment responsibly and appropriately.

UNDER THIS MOU SITE HOST AGREES TO:

- a) Host a VITA site at the following address:

506 N Gonzales Blvd. Huachuca City, AZ 85616

- b) Host a VITA site during the following time frames:

Site dates:

January 20 – January 31, 2025: **Set up and orientation** for volunteers at the site. To be arranged with site host.

February 3 – April 15, 2025: **Tax Preparation Season**

Site days/hours during Tax Preparation Season:

Mondays - serving taxpayers by appointment only from 9:30 am – 12:30 pm

- c) Distribute VITA informational flyers;
- d) Publicly display informational posters at the site advertising the VITA program;
- e) Provide Wi-Fi;
- f) Provide a waiting area;
- g) Provide a space for tax preparation;
- h) Provide supplies, workstation tables, and chairs for taxpayers and tax preparers and a table for intake;
- i) Provide appropriate space to post IRS-required announcements in English and Spanish pertaining to taxpayers' rights (Title VI);
- j) Notify UWTSA staff immediately in the case of any grievances from taxpayers, volunteers, and/or host site staff, as they pertain to VITA Program operations;
- k) Collaborate with UWTSA in outreach, marketing, and sharing program results.

Additional Comments/Requirements:

Supplies will be delivered up to one week before opening day.

Host site staff will assist with the room where tax preparation takes place (unlocking, locking, etc.).

The Host site will inform staff of VITA program operations so that they can direct clients to the tax preparation area.

United Way will provide brochures and/or flyers to Host Site staff no later than December 27, 2024.

United Way will provide A-frame signs to place near the tax preparation area.

This Memorandum shall remain in effect for one year. It may be revoked by either party by such party giving notice to the other party sixty (60) days before it desires to terminate this agreement.

For Huachuca City Library:

Name/Title (Printed)

E-mail address

Signature

Date

For United Way of Tucson and Southern Arizona:

Tony Penn, President and CEO

Date

Arika Wells, Executive VP and COO

Date

Allison Titcomb, Senior VP and CIO

Date

Agreement for Services

This agreement for services is made effective as of 1/2/2025, by and between Huachuca City Landfill and P&M Construction Services Inc 1291 E Desert Sky Ln Benson AZ, 85602.

1. Description of Services: P&M Construction Services Inc will provide to Huachuca City Landfill:

Equipment will be directed by the project supervisor or other representative of Huachuca Landfill.

2. Payment for Services: In exchange for services, Huachuca Landfill will pay P&M Construction Services Inc:

\$7,680 per 48 hour work-week, operated 623 scraper with the guarantee of P&M Construction moving at least 3450 cubic yards of material each week.

P&M Construction will provide transportation of the machine at a rate of \$5200 for mobilization and de-mobilization.

Machine rental will be billed out per 48 hours, with transport costs on the final invoice.

This price is based on a full work week, stand-by time will be negotiable between both parties. Machine rental is not intended for part-time use.

Huachuca Landfill will provide fuel and grease.

All invoices are net 15 days from the invoice date.

3. Hold Harmless: Contractor/Owner shall at all times protect, defend, indemnify and save P&M Construction Services Inc harmless from any damage, claims, loss or expense arising by virtue of Contractor/Owner's negligence, in whole or in part, including that of it's agents, employees, representatives or contractors in connection with grading operations undertaken by P&M Construction Services Inc. P&M Construction Services Inc will not be responsible for density of the soil, including but not limited to subsidence or expansion of land or soil.

Huachuca Landfill

Signature: _____

Printed: _____

Title: _____

P&M Construction Services Inc

Paul Price Owner

P&M Construction Services Inc



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2025-01

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, IDENTIFYING THOSE OFFICERS LEGALLY EMPOWERED TO PROVIDE INSTRUCTIONS AND SIGN DOCUMENTS ON BEHALF OF THE TOWN RELATING TO THE TOWN'S ACCOUNTS WITH US BANK NATIONAL ASSOCIATION.

WHEREAS, the Town Council is empowered to identify those officers of the Town who are authorized to sign checks, warrants, agreements and other documents on behalf of the Town; and

WHEREAS, the Town has various accounts with US Bank National Association ["US Bank"]; and

WHEREAS, the Town Council has determined that it would be in the best interests of the Town to update its list of persons authorized to provide instructions and sign documents on behalf of the Town relating to said US Bank accounts.

NOW, THEREFORE, BE IT RESOLVED that the Town Council hereby identifies the following officers as those persons who are *individually, and acting alone*, authorized to sign documents relating to US Bank on behalf of the Town:

Town Manager Suzanne Harvey; or
Mayor Johann Wallace; or
Finance Clerk, Elizabeth Millias;

BE IT FURTHER RESOLVED that Town Manager Suzanne Harvey or Mayor Johann Wallace are *individually, and acting alone*, authorized to provide instructions to US Bank employees on behalf of the Town.

BE IT FURTHER RESOLVED that this Resolution supersedes all previous resolutions in conflict herewith.

PASSED AND ADOPTED by the Mayor and Common Council of the TOWN OF HUACHUCA CITY this 9th day of January, 2025.

[Signatures follow on next page]

Johann Wallace, Mayor

ATTEST:

APPROVED AS TO FORM:

Brandy Thorpe, Town Clerk

Thomas Benavidez, Town Attorney